

Personal information

Surname / First name **Staffa Annalisa**
 E-mail(s) **annalisa.staffa@unimi.it**
 Nationality **Italian**
 Date of birth **07/24/1984**

Education and training

Dates **October 2010 – to present**
 Qualification to be awarded **PhD candidate in Political Studies**
 Principal subjects
 - Public policies analysis
 - Development and aid
 - Evaluation
 - Research methods
 Organisation **Graduate School in Social, Economic and Political Sciences
 University of Milan - ITALY**

Dates **November 2009 – November 2010**
 Qualification awarded **Master in Analysis of Public Policies 110/110 cum laude**
 Principal subjects
 - Public policies analysis
 - Implementation analysis, policy planning
 Organisation **Polytechnic University of Turin, University of Turin - ITALY**

Dates **October 2006 - May 2009**
 Qualification awarded **Postgraduate degree in Applied Research in Social Sciences
 110/110 cum laude**
 Principal subjects
 - Research planning and Research Methods
 Organisation **University of Florence, faculty of Political Science - ITALY**

Dates	September 2007 - May 2008
Title of qualification awarded	Diploma in American Studies
Principal subjects	<ul style="list-style-type: none"> - Politics of Public Policy - Applied research methods - Planning and Evaluation of policies and programs
Organisation	Smith College, Northampton – Massachusetts - USA
Dates	From September 2003 to September 2006
Title of qualification awarded	Bachelor's degree in Social Sciences for Development 110/110 cum laude
Principal subjects	<ul style="list-style-type: none"> - Economics, sociology, law - English, Spanish, Arabic
Organisation	University of Cagliari, faculty of Political Sciences - ITALY
Dates	From September 2003 to March 2006
Title of qualification awarded	Erasmus Scholarship – European Student Exchange Program
Principal subjects	- Research planning, applied research methods, on-field research
Organisation	Comlutense University of Madrid, faculty of Political Sciences - SPAIN
Relevant working experience	
Dates	From February 2011 to present
Position held	HIV Official Assistant
Main activities	- Technical support to the HIV official framework activities
Name and address of employer	UNICEF Santo Domingo DOMINICAN REPUBLIC
Type of business or sector	International Organization
Dates	From May 2010 to November 2010
Position held	Policy analyst
Main activities	<ul style="list-style-type: none"> - Implementation analysis directives 91/271/EC and 2000/60/EC - Analysis of current infraction procedures for the Po Water District - Analysis of water management plans
Name and address of employer	Regional Council of Lombardia ITALY
Type of business or sector	Public Institution

Dates	November 2007 - May 2008				
Position held	Tutor, Researcher				
Main activities	<ul style="list-style-type: none">- Creation, development and analysis of questionnaire to monitor the centre- Tutoring undergraduate students in statistics for social sciences				
Name and address of employer	Smith College, Quantitative Learning Center (QLC) Northampton – Massachusetts - USA				
Sector	University				

Dates	March 2006 - April 2006				
Position held	Assistant				
Main activities and responsibilities	<ul style="list-style-type: none">- Elaboration and revision of the final documentation for the Resource Planning and Annual Objectives for the Spanish Agency of International Development- Localization of inaccuracies and correction of the documents connected with the planning activity				
Name and address of employer	Ayuda en Acción Madrid - Spain				
Type of business or sector	Non Governmental Organization				

Personal skills and competences					
Mother tongue	ITALIAN				
Other languages					
	Understanding		Speaking		Writing
	Listening	Reading	Spoken interaction	Spoken production	
English	Excellent	Excellent	Excellent	Excellent	Excellent
Spanish	Excellent	Excellent	Excellent	Excellent	Excellent
French	Good	Excellent	Good	Good	Good

Computer skills and competences	<ul style="list-style-type: none">- Statistical Software: SPSS, STATA- Proficient use of MS Office 2003 and 2007; PC and Mac platforms- Advanced knowledge of Microsoft Office Suite and in particular: Microsoft Word, Microsoft Excel, and PowerPoint- Experience using: Acrobat Professional, Survey Monkey, OmniGraffle				
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Publications	2003, Manuela Serra and Annalisa Staffa. UNICEF. Need assessment in the impoverished area of Barraccamanna, Cagliari. ITALY.
Social skills and competences	<ul style="list-style-type: none"> - Strong and international team work experience - Conflict resolution skills
Organisational skills and competences	<ul style="list-style-type: none"> - Chair of the Topical Interest Group for Graduate Students and New Evaluators of the American Evaluation Association from 2007 to 2009. - From 2003 to 2006 volunteer of Association for International Cooperation Sucania (non profit organization) Cagliari - ITALY.
Other skills and competences	<ul style="list-style-type: none"> - Part of the organization of regional campaigns against mafia - Research on mentally ill patients for a research project aimed to improve social services and social awareness of mental diseases. - Fair trade, environment, food, alternative economies - Cooking, basket