

European Format
for Curriculum Vitae
et Studiorum
of Michela Ferrara

I authorize the processing of personal data present in the CV according to the Regulation of the European Parliament 679/2016.

Personal Information

Surname and First Name	Ferrara Michela
Nationality	Italian
Place and date of birth	Negrar (VR) - 26 October 1995
Institutional E-mail	michela.ferrara@univr.it

Work experience

• Employer	University of Verona Department of Human Sciences Lungadige Porta Vittoria, 17 - 37129 Verona VR
• Position	Research scholarship "Prospettive di genere. Percorsi in rete per l'occupazione delle giovani donne del Polesine"
• Main duties and responsibilities	<p>The research scholarship is inserted as part of the project "P.A.R.I. Progetti e azioni di rete innovativi per la parità e l'equilibrio di genere" with ENAIP Veneto SFP of Rovigo as the lead organisation.</p> <p>The research aims to facilitate access to the labour market for young women, specifically the female population between the ages of 15 and 34. This was achieved by examining the selection tools and identifying factors hindering their employment process.</p> <p>Main activities:</p> <ol style="list-style-type: none"> 1. Weekly update meetings with supervisors, colleagues, and lead organisation. 2. Development of a quantitative research tool: questionnaire. 3. Development of a qualitative research tool: semi-structured interviews. 4. Data analysis. 5. Writing research reports.

• Date	30 November 2022 - 29 November 2023
• Employer	COSP Verona ETS Corso Porta Nuova, 96 - 37122 Verona VR
• Sector	Third Sector Organisation
• Position	Regional Civil Service
• Main duties and responsibilities	<p>Main activities:</p> <ol style="list-style-type: none"> 1. Planning, writing, and managing projects. 2. Monitoring, data analysis, and evaluation of project activities. 3. Drafting the organisation's social report. 4. Support to the organisational secretariat. 5. Writing and managing a weekly column commenting on current news (school, work, orientation topics) and promoting cultural and training events.

• Date	January 2023 - May 2023
• Employer	Centro Studi Immigrazione ETS Cerpelloni, 3 street - 37125 Verona VR
• Sector	Third Sector Organisation
• Position	Teaching Assistant
• Main duties and responsibilities	Main activities: 1. Assisting with homework and study activities. 2. Planning and implementing lab activities aimed at improving Italian language skills.

• Date	November 2020 - June 2021
• Employer	Comprehensive Institute 06 Chievo-Bassona-Borgo Nuovo Puglie, 7e street - 37139 Verona VR
• Sector	Public school
• Position	Teacher
• Main duties and responsibilities	Main activities: 1. Preparing daily lessons in accordance with the ministerial plans for the Italian language, English language, History, and Geography. 2. Preparing tests for students and creating custom tests for three students with special educational needs. 3. Returning tests with corrections and feedback. 4. Participating in weekly meetings with colleagues and the school principal.

Education and Training

• Date	October 2024 - ongoing
• Institution	University of Milan
• Qualification achieved	PhD Candidate in Economic Sociology, Organization and Labour Studies

• Date	October 2020 - October 2023
• Institution	University of Padua Department of Philosophy, Sociology, Pedagogy, and Applied Psychology
• Qualification achieved	Master's Degree in Cultures, Education and Global Society - Sociology and Social Research LM-88
• Thesis project	Investigation of the dynamics of work-life balance for men and women in Italy and Sweden, focusing on the influence of social, cultural, and legislative contexts on the division of unpaid labour.
• Grade	106/110

• Date	October 2022
• Institution	University of Padua
• Qualification achieved	Training for the Achievement of 24 CFU

• Date	August 2021 - June 2022
• Institution	Göteborgs universitet Global Studies Department
• Qualification achieved	Erasmus + Program

• Date	October 2015 - March 2020
• Institution	University of Padua Department of Linguistic and Literary Studies
• Qualification achieved	Bachelor's Degree in Linguistic and Cultural Mediation L-12
• Thesis project	Bibliographical analysis of Agostinho Neto's literary works and translation and analysis of the poem "A Renúncia Impossível - Negação."
• Grade	98/110

Personal Skills

Mother Tongue	Italian
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Other languages

English	Reading (excellent), Writing (excellent), Speaking (excellent)
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German	Reading (good), Writing (elementary), Speaking (elementary)
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Portuguese	Reading (good), Writing (elementary), Speaking (elementary)
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Social Skills

I communicate clearly and precisely, responding promptly to specific requests from users and colleagues. My experience of studying abroad in Sweden and my current research scholarship at the University of Verona have provided me with the necessary skills to work effectively in international teams, give public presentations, and plan and manage projects.

Organisational Skills

As a consequence of my involvement in the planning and management of a number of projects and initiatives at COSP Verona ETS, and in light of my experience as a teacher and the receipt of a research scholarship, I have developed the capacity to plan activities and coordinate the efforts of my colleagues, defining priorities and demonstrating an understanding of the importance of managing timelines and deadlines. Furthermore, through my experience of working with colleagues in a variety of contexts, I have acquired the ability to manage emotions in stressful situations and to make decisions in challenging contexts.

Technical skills

Projects with objectives:

1. Planning / Writing projects; Writing project reports
2. Monitoring of project activities
3. Social report writing
4. Development of research tools: survey

Software skills:

1. Microsoft Office suite (Word, Excel, PowerPoint, etc.)
2. Google Suite (Gmail, Google Drive, Google Slides, Google Docs, Google Sheets, Google Forms)
3. Project management platforms: Trello, Asana, Monday.com, Basecamp, Notion
4. Canva, Woodclap
5. LimeSurvey

Publications

• Title	Individual differences in risk attitude among managers: A multilevel approach.
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• Journal	International Journal of Organizational Analysis
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• Authors	Ceschi, A., Dusi, M., Ferrara, M. , Tommasi, F. and Sartori, R.
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• Publication date	1th August 2024
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• DOI	http://dx.doi.org/10.1108/IJOA-02-2024-4251
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Additional information

Volunteer role as Italian language teaching assistant for the project "Casa Verde" - Arbizzano - 37024, Verona VR (June - August 2016)

Main activities:

1. Assistance in the preparation and implementation of activities aimed at assisting users in learning Italian
2. Collaboration with other volunteers to organise recreational activities to foster social inclusion within the local community